



Notification of Power Purchase Agreement Division

No. 1 / 2020

Subject: Contacting EGAT during the Emergency Situation (COVID-19)

Since Ministry of Public Health has announced in the Government Gazette dated 29 February 2020, concerning the Name and the Symptom of Dangerous Communicable Disease (No. 3) 2020 (B.E. 2563), stating that the coronavirus disease 2019 (COVID-19) is a dangerous communicable disease under the Communicable Diseases Act 2015 (B.E. 2558), to facilitate the surveillance, prevention and control of such dangerous communicable disease.

In order to avoid the outbreak of COVID-19 from obstructing the coordination with Electricity Generating Authority of Thailand (EGAT) in the generation, distribution and trading of electricity, the Power Purchase Agreement Division (PPAD) would like to provide additional channels for correspondence with EGAT by electronic mail (email), with the following conditions:

1. The official email address of Electricity Generating Authority of Thailand (EGAT) is saraban-egat@egat.co.th.
2. The official email address of the Power Purchase Agreement Division (PPAD) is ppad@egat.co.th and the official email addresses of each department of the Power Purchase Agreement Division (PPAD) are as follows:
 - 2.1 Power Purchase Agreements Negotiation and Information System Department - ppapurchase@egat.co.th.
 - 2.2 Power Sale Agreements Management Department - ppasale@egat.co.th.
 - 2.3 Foreign Power Purchase Agreement Management Department - ppaforeign@egat.co.th.
 - 2.4 SPP Power Purchase Agreements Management Department - ppaspp@egat.co.th.
 - 2.5 IPP Power Purchase Agreements Management Department - ppaiipp@egat.co.th.
3. The organization that would like to contact EGAT by email must send a letter, notifying the email address and specify the name-surname of the contact person, the contactable phone number, the name of the juristic person and the number of Power Purchase Agreement (PPA), to ppad@egat.co.th. EGAT reserves the right to accept only 1 PPA for 1 email only.
4. The use of email as the channel for document delivery is considered that the sender would like to show the intention according to the content of the email and must be conducted by using the email addresses stated in Clause 1, 2 and 3 only. The date and time of the delivery and receipt will be the date and time as shown in the email communication by the email addresses in Clause 1, 2 and 3 only.
5. EGAT reserves the right to accept the document only from the email address as stated in Clause 3 at the time shown in the email sent to the email address stated in Clause 1 and/or 2,

no later than 16:00 of the business day. The email delivered after such time will be considered as delivered on the following business day.

6. The content of the document sent by email under Clause 4 shall include all files attached thereto. In this regard, for the files that are in the form of document, they have to be in PDF format. The PDF file must be the copy of the document which is created by scanning the original document only. Upon the expiry of this notification, the original documents must be delivered to one another immediately. In case the PDF file and the original document are different or mismatch, the original document shall supersede such file.
7. The creation of PDF file for sending to EGAT by email according to Clause 1 must be only the invoice/debit note/credit note of the electricity billing and the contribution to the Power Development Fund which are the important document only. They must be scanned in the black and white format at the resolution of 200x200 dpi and the size of the PDF file must not be more than 5 MB. However, the creation of the PDF file for sending to EGAT by email according to Clause 2 can be used for sending additional information or other matters and the size of the text in combination with the PDF file must not be more than 25 MB in total.
8. The document delivery by email must be about only one subject at a time and if the documents under the same subject are sent to EGAT for many times, EGAT will consider mainly on the latest one. In this regard, EGAT reserves the right to consider only the documents with clear and complete details and signature.

This notification is valid from the date of notification until April 30, 2020 or until further notification.

The notification is made on March 25, 2020.



(Mr. Nitus Voraphonpiput)

Director, Power Purchase Agreement Division